



QUEENSMEAD PRIMARY ACADEMY

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17/8/20

Dear Parents/Carers,

We are delighted to be re-opening to all pupils from Y1-Y6 on Tuesday 1st September. As you will be aware, there will be some significant changes to daily school life which are in response to the new Operations Procedures and Risk Assessments in order to keep pupils, staff and our community safe. It is essential that you are aware of these changes and support us in keeping everyone safe.

Please follow this link to view the Operation Procedures and Risk Assessments on our website:

<https://www.queensmeadacademy.org/covid-19>

Dropping off

There will be a one way system into school with social distancing rules being maintained at all times. The upper gate on Hamelin Rd (nearest to the leisure centre) will be open from **8.45am until 9.10am**. Pupils in Y1-Y6 will enter through this gate and join their class/teacher in the main playground. For the first day pupils will return to their previous class teacher.

Parents can accompany their child (where necessary) through the gate and then follow the one-way markings round to exit by the other Hamelin Rd gate. To avoid congestion, members of staff will regulate numbers of parents coming through the gate – we thank you in advance for your patience if you have to queue. With this in mind we would encourage you to allow your child to come through the gates on their own, particularly if they are in the older year groups.

In addition, the gate on Winstanley Drive will also be open to enter and exit through this gate with markings to ensure social distancing.

Unfortunately, the leisure centre gate will not be open for the foreseeable future.

EYFS pupils will be informed of their arrival time/gate separately.

Late Arrivals

Both gates will be locked promptly at 9.10am. We are unable to admit late arrivals after this point.

Picking up from 3.20pm

Pupils in Y5 and Y6 who are allowed to walk home alone will be dismissed by staff via the Hamelin Rd exit gate at 3.10pm. The entrance gate on Hamelin Rd will then be opened to parents to collect all other pupils.

To collect your child, enter through the gate observing social distancing and walk up through the playground where your child will be in their class line with their teacher. The teacher will then dismiss your child to join you and exit via the one-way system through the Hamelin Rd exit gate- again, we thank you in advance for your patience if you have to queue to collect your child and ask that once collected you move swiftly through the one-way system. It is essential that you collect your child on time as we have no capacity for after-school care.

Before/After School Care and clubs

For the time being we are unable to offer any form of before/after school care or clubs. There will be no Morning Club or Breakfast club until further notice.

Lunches

Week beginning: 1st September – no hot lunch service.

We are encouraging pupils to bring a packed lunch for this week. Pupil in receipt of free school meals will be provided with a packed lunch. Paid packed lunches can be ordered from school in the usual way – your child will need to specify this during the dinner register. From Monday 7th September, a reduced-menu hot meal service will be offered with payment being made via Parent Pay – see below.

Please send your child with a full water bottle each day

Parent Pay

You will be aware that Queensmead is going cashless- this will be from the start of term.

On Tuesday 1st September your child will bring a letter home with instructions and your unique password and log-in details. It is essential that you create your account by Friday 4th September. You will then use Parent Pay to pay for trips, school dinners, After/Before School clubs etc.

Uniform

The QPA uniform supplier has now changed. We will no longer be selling uniform from the office. Please see the website for more details <https://www.queensmeadacademy.org/uniform>

For the time being we ask that you send your child to school dressed in their PE kit on the day that your child has PE. You will be informed of which day during the first week back.

Safety and Well-being

We are very aware that many pupils will not have attended school for a considerable amount of time – we are committed to making sure that they (and you!) feel safe, reassured and prepared for their return. As a staff we have worked hard to adapt the curriculum and classroom activities to reflect this and have prepared classrooms, undergone training and made arrangements to place safety at the forefront of everything.

All of the arrangements made are in line with Government guidance and the Trust's Health and Safety Directorate.

As part of well-being measures the first day will be spent with their previous class teacher.

I would like to share some of the safety measures that have been put in place in response to Government guidance and make you aware that your child's experience in school will be different from when they were last here.

As you can imagine, it would be very difficult to share all of the logistics and adaptations but I have detailed some key aspects below- for more details see the website.

- Children will be expected to maintain social distancing throughout their day using such measures as floor markings/ one-way systems and designated areas to enable a 'bubble' grouping.
- Children will be in a 'bubble' with their year group and have a fixed desk and equipment which will not be shared with other pupils.
- Children will only be able to mix with others in their bubble including in the playground and at lunchtime whilst following social distancing measures.
- No equipment (including pencil cases/bikes/scooters/balls etc) is permitted onto the Academy site.

We are very much looking forward to seeing everyone and welcoming you back to school and hope that you feel reassured about the extensive measures we have implemented to adhere to safety measures and directives.

For further information from the City Council , please also follow this link <https://www.leicester.gov.uk/schools-and-learning/school-and-colleges/returning-to-school-for-the-autumn-term/>

Take care and see you soon

Kind regards



Mrs L Latham
Principal

Part of the Greenwood Academies Trust group of Academies

